

### Bathroom

- Wipe down counters/sinks/mirrors
  - Wipe down + close toilets
  - Wipe down showers/bathtubs
    - Replace towels/hang new
- Put away cosmetics/bath products/toys
  - Empty/hide trash cans
  - Sweep/vacuum (if necessary)

#### **Bedrooms**

- Make beds/change bedding
- Put away personal belongings, hide/put away laundry, close drawers, & close closet doors
  - Vacuum (if necessary)



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# SHOWING CHECKLIST

## Kitchen / Dining

- Remove clutter from countertops/tables/chairs
  - Wash + put away all dishes
  - Run garbage disposal & dishwasher
- Wipe down countertops/sinks + tables + appliances
  - Tidy up pantry & empty trash cans
    - Sweep/vacuum (if necessary)

## Living Areas

- Straighten furniture, rugs, and pillows + fluff pillows
  - Put away personal belongings & straighten linen closets
  - Wipe down any side tables/surfaces
    - Sweep/vacuum (if necessary)
  - Sweep off front porch & clean glass on front door
    - Turn on ALL lights and lamps
    - Open ALL blinds and curtains
    - Open doors to rooms (other than closets)
      - Remove pet dishes, kitty litter, pee pads, any other pet related items, and take pets with you