



Handout: Local Officer Commitments & Responsibilities

“Generally, leaders tend to overwork rather than underwork. A typical pattern is for a leader to start putting almost all of [their] free time into the organization. Then, as the other pressures build up - from family, from jobs, from friends, from personal life, from emotional demands - the person cuts back suddenly. It is far better to try to figure out what is an amount of time than can be put into the organization on a long-term regular basis. It is better to have leadership that works 10 hours a week for 10 years than leadership that works 80 hours a week for two.”

Si Kahn, *Organizing: A Guide for Grassroots Leaders*

1. Why am I here? I joined my local executive because:
2. Number of hours per week I can commit to union work:
3. Commitments outside my union work that are important to me are:
4. Skills and qualities that I bring to the executive:
5. Skills and qualities that I hope to develop or improve while on the executive:
6. How can I share my skills with other executive members?



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7. How can I develop or refine the skills I need to execute my responsibilities?

8. Discussions I'd like to have in my executive about decision-making:

9. Skills I'd like to develop related to decision-making:

10. Something to remember about member engagement in my local:

11. If I feel overwhelmed by union work and/or at risk of burning out, I will: